



**THE TRAVEL AGENTS' ASSOCIATION
OF NEW ZEALAND**

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Member No.
(Office use only)

APPLICATION FOR FULL MEMBERSHIP

1. Registered Company Name
 Company Number (NZ Companies Office):
 Trading Name
 Street Address

 PO Box: PO Box Location: Post Code:.....DX No.
 Telephone: Facsimile:.....
 Office Email Address*: Website*:
 (* for public enquiries – to be shown on TAANZ website)

2. Describe Business Activities (Retail Travel Agency, Outbound Tour Operator, Inbound Tour Operator)

3. Accreditations:
 IATA (Yes/No) IATA No.
 Other Accreditations which will help describe scope of activities of your Agency

4, General Location in City/Town:
 Are the premises (tick where applicable) Ground Floor – street front
 Ground Floor – Rear
 Upper Floor
 We attach a description and plan of the office premises together with exterior and interior photographs
 Is Travel the only business carried on in premises? (Yes/No)
 If 'No' please give details of other activities

5. Details of structure of business: Sole Trader
 Partnership
 *Limited Company
 Shareholders' Equity (Minimum paid up of \$40,000 required) \$
 Name of Bankers: Branch:
 Annual Balance Date:

* If limited liability company, please attach Certificate of Incorporation

6. Give Names of Owners, directors and/or managers specifying their individual qualifications, quoting any diplomas held or courses completed including those of NZ Institute of Travel and Tourism (NZITT) and Aviation, Tourism and Travel Training Organisation (ATTTO).

NAME	QUALIFICATIONS	EXPERIENCE IN TRAVEL INDUSTRY
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.....
.....
.....

7. Detail the participation of those quoted in (6) above in the business.

NAME		
.....
.....
.....
.....

Who is the primary contact person in the office for TAANZ membership matters.

NAME	EMAIL ADDRESS
.....

8. Shareholders and Shareholding

NAME	SHAREHOLDING HELD
.....
.....
.....

9. Give names of Staff and their experience in the Travel Industry (stating experience and qualifications:

NAME	QUALIFICATIONS	EXPERIENCE IN TRAVEL INDUSTRY
.....
.....
.....

TOTAL NUMBER OF STAFF IN OFFICE: TOTAL SELLING STAFF:

We attach copies of all selling staff qualifications

10. Do you consider the staff and their experience and qualifications meet the standards called for in the criteria for Membership as set out in the TAANZ Directory and Information Guide? Yes/No

11. Does your staff include Members or students of the New Zealand Institute of Travel and Tourism Inc? Yes/No. If 'Yes' give details:

NAME DETAILS OF MEMBERSHIP STATUS

.....
.....
.....

12. Are your staff attending courses run by the ATTTO? Yes / No If 'Yes' give details.

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.....

13. In relation to sole traders, all partners and all directors (in the case of a Corporation) particulars of any criminal offence proved against the applicant under the laws of New Zealand or any State or Territories elsewhere.

.....
.....

14. Have you, any partner or any director ever been involved in bankruptcy proceedings? Yes / No

If 'Yes' give details:
.....

15. Are you aware of any pending creditors petition or winding up petition against you or any of you? Yes / No

If 'Yes' give details:
.....

16. Have you, any of your fellow Directors, management or senior staff ever been a director of a company which was wound up, placed in receivership or management, or entered into any scheme or arrangement or been a call on the TAANZ Bond? Yes / No If 'Yes' give details:

.....

17. Have you every been refused an application for, or been disqualified from holding a licence to carry on a trade or profession under any Act, Ordinance, Regulation or By-Law? Yes / No If 'Yes' state

(a) Nature of licence
(b) Date of refusal or disqualification
(c) Reason for refusal or disqualification

18. We attach our cheque for \$2,000 Entrance Fee (plus \$250 GST) which will be treated as a processing fee. We understand that this payment is not refundable.

IMPORTANT

Application is hereby made for full membership of the Travel Agents' Association of New Zealand Incorporated. In doing so the applicant acknowledges that he/she is fully conversant with the Constitution and Rules, Code of Ethics and Practice and agreements as set out in the TAANZ Directory and Information Guide. If admitted to membership the applicant agrees to abide by the foregoing Constitution and Rules, Code of Ethics and Practice and agreements.

The applicant understands that this application may be referred to the Membership Committee for consideration of the proposed premises and calibre of the proposed staff. It will also be referred to the TAANZ Bonding

Authority for consideration of acceptance of the applicant for bonding and the applicant agrees to provide the Bonding Authority with all the information he may require.

Membership will not be granted until satisfactory reports are received by the Board from the Bonding Authority and the applicant agrees by signing this application that it will not advertise or in any way represent itself as being a member of TAANZ until the written confirmation of membership for this application is received from TAANZ.

I, of

Hereby certify that:

I am the abovenamed applicant and the information contained in the above application relates to me

Or (delete one)

I am authorised by the abovenamed applicant to make the application and provide the information contained therein.

Statutory Declaration

I, of

Hereby solemnly and sincerely declare that the information contained in the above application and in any attachment thereto is to the best of my knowledge true and correct.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Declared at)
This day of)
200 before me:)

A Solicitor of the High Court of New Zealand
A Justice of the Peace
Person authorised to take Statutory Declarations